

# Year 6 Welcome Booklet 2024



The next exciting chapter of your child's life starts here.



@CourtFieldsSch



@courtfieldsschool

Achieve | Belong | Participate

[www.courtfields.net](http://www.courtfields.net)

CourtFieldsSchool 



## Headteacher's Welcome

Firstly, I would like to extend a very warm welcome to the Year 6 students who will be enrolling with us in September as our Year 7 Joiners 2024. I know that you will thrive at Court Fields, as you have the opportunity to develop your learning, your wider skills, and those personal qualities that will mark you out as exceptional young people. It was fantastic to meet many of you at our Open Evening last October, and we can't wait to visit your Primary Schools next term and see you on the Transition Days here at Court Fields in July.

To our new Year 7 parents, carers and families, welcome to Court Fields. Your child's education is of the utmost importance to us, as well as their personal development, access to enrichment activities and those individual experiences that not only frame their time with us, but help them to develop into ambitious, enquiring, kind adults.

We have come a long way in the last 4 years as a school, and we are committed to continuing that development, ensuring that our students, staff and community have a school of which they are truly proud. We are thrilled that this has been reflected in the support from parents, as well as the significant increase in students for our 2024 Year 7 cohort.

I look forward to seeing you over the coming months and working together.

With my very best wishes,



Mrs Polly Matthews

## The Court Fields Experience

We want every child at Court Fields School to achieve their full potential, enjoy a strong sense of belonging, and to participate fully in the life of their school and their community.

Learning does not happen unless students feel safe and secure, have positive, trusting relationships with adults around them and perceive these adults as being fair. Ensuring students have emotional security to learn effectively will always come first in our school.

Our principles are that challenge is at the heart of every lesson for every student. All lessons are characterised by high quality explanation and modelling, students are supported to practise until they become independent, and feedback and questioning are used strategically so that our students get the best learning experience in every lesson.

Every child has an equal right to a challenging and enlightening curriculum. By teaching our curriculum well, and developing effective learning behaviours, we bring out the best in everyone. The curriculum and personal development at Court Fields School is aimed to provide a personalised experience, designed to meet the needs of all children.



# Introduction

At Court Fields we create a safe and happy learning environment where every student can succeed. Our holistic approach to education enables our young people to embrace life's challenges and be ambitious for their own bright futures.

The change from primary to secondary school is an exciting time, but it can also involve some worries too. Students transferring to Court Fields, as well as parents/carers, will have a lot of questions to ask. This Information Pack attempts to answer most of the questions which parents/carers of Year 6 pupils ask us each year.

Of course, we may not have thought of everything! So if you have a question that is not covered in this booklet please email our dedicated Transition email, where our team will be ready to answer your query: [transition@courtfIELDS.bep.ac](mailto:transition@courtfIELDS.bep.ac)

# Our vision and values

Our values are simple: that every child is entitled to the best education we can provide, that they are entitled to be valued for their own intrinsic value, to belong to a successful organisation that affirms their identity and celebrates difference and diversity, and to be given a rich and engaging curriculum that demands their participation in learning, enrichment and the community.

Our Court Fields Experience encompasses the personal development curriculum, supports our students to Achieve, Belong and Participate, and enables the development of our Court Fields Characteristics.

## THE COURT FIELDS EXPERIENCE

Developing our Court Fields students for their successful futures

**E**QUALITY, DIVERSITY & INCLUSION (EDI)

**E**XTRA-CURRICULAR

**P**ERSONAL, SOCIAL, HEALTH, CITIZENSHIP & ECONOMIC EDUCATION (PSHCE)

**C**HARACT

**R**ELATIONSHIPS & SEX EDUCATION (RSE)

**C**AREERS I

**N**FORMATION, ADVICE & GUIDANCE (CIAG)

**B**RITISH VALU

**E**S

**C**ITIZENSHIP

**S**Ocial, MORAL, SPIRITUAL & **C**ULTURAL EDUCATION (SMSC)

**E**NRICHMENT

**Achieve.  
Belong.  
Participate.**

<b>A</b>	I achieve because I am	<b>P</b>
<b>B</b>	I belong because I have	<b>P</b>
<b>P</b>	I participate because I demonstrate	<b>P</b>



Our ambition is that every student achieves, belongs, and participates in learning, enrichment and the community, so that they:

- Feel safe and know how to keep safe in the future
- Enjoy coming to school
- Reflect happily and positively on their time at school and feel part of our community
- Have ambition and effective independent learning habits
- Achieve positive progress in a broad range of subjects, especially in English and Maths
- Enjoy and actively participate in a wide range of learning experiences and a rich programme of extra-curricular and enrichment opportunities
- Succeed in transitioning to appropriate post-16 education, employment or training.

We support our students to develop and model our Court Fields characteristics such as:

- Ambition - students are proud of their achievements and strive to develop themselves
- Empathy - considering the feelings of others, being kind and understanding
- Integrity – doing what is morally right, honest and truthful
- Motivation – embracing all that our school has to offer, in learning and outside the classroom
- Resilient – not giving up, finding a solution, coping with difficulty, keep trying
- Teamwork – understanding your role in our community and working with others.



## **How Will Court Fields Be Different From Primary School?**

We work closely with our local Primary Schools to understand the Key Stage 2 curriculum. This ensures that students transition seamlessly and can build on their prior knowledge in order to make excellent progress.

Our specialist teachers across Key Stage 3 ensure that the curriculum and lessons are sequenced to support this progression model. Of course, students will not be used to moving between these specialist classrooms, but within a very short time they will be used to it and it will form a key part of their engagement with our broad specialist curriculum.

Court Fields is considerably larger than their Primary Schools - there will be approximately 800 students attending the school in September 2024. Don't worry, though. Students will quickly get to know the site and our staff, and we have a fantastic Pastoral Team to ensure that their pastoral wellbeing, as well as their academic development, is a priority.

## How Will Students Cope With the Work?

Year 6 teachers will have prepared us well by telling us what the children have learnt so far, as well as their strengths and weaknesses. Students at Court Fields will be set new work that they will be able to manage. In some lessons there is a learning support assistant, as well as the subject teacher, so there is plenty of support at hand. Students who work faster will be in classes with students of similar ability or will be challenged appropriately. Primary schools will also be letting us have some subject books so teachers can see students' prior learning and add continuity between primary and secondary.

## How Will Children be Grouped?

All students are placed in Tutor Groups allocated across our new three Houses: Monument, Duke and Blackdown. At the beginning of Year 7, students work in Tutor Groups for all lessons. Students will be moved into set groups for Maths, Science and Modern Foreign Languages later. As they progress through the school, some subjects group students according to their abilities in that subject area.

Whatever your child's abilities, we will ensure that lessons have the right balance of challenge and success, so that good progress is maintained.

## What Do I Do if My Child is to be Absent from School?

Our students and staff are proud of our school's good attendance. Our students know that good attendance is vital for their academic and social development. The school's expectation is that attendance is above 96%. Please contact us on the first day of any absence, and each subsequent day. Absences can be reported by phone on the normal school number 01823 664201 (our menu will direct you to the absence reporting line), via text, or by email using the SIMS Parent App. If your child is absent and you have not informed us, we shall contact you, in line with our safeguarding protocols. If we see patterns of long term absence or regular absence, i.e. ½ day each week or fortnight persists, we shall contact you and, if necessary, liaise with the Education Safeguarding Service.

Students are expected to be punctual for school. Students need to be at the school site ready for Tutorial at 8.40 am in the morning and a register is taken every lesson. Students who arrive late are expected to attend a same-day break detention.

All our procedures for attendance, absence and punctuality are computerised and we keep parents/carers informed when we have concerns. We work closely with the local authority and other agencies to ensure student attendance remains high.

We also have Parent & Family Support Advisers, and our Pastoral Manager available to support, listen and advise parents/carers.





## Will My Child Be Rewarded?

Court Fields students are expected to work hard in lessons, complete homework tasks and hand them in on time, behave safely and not disrupt other students' learning. We rightly have high expectations and standards of behaviour. Our mantra is 'Be Kind, Work Hard', and we do not accept behaviour that impacts on the learning or wellbeing of others. Our rewards are linked to the Court Fields Experience Characteristics including being reflective, working as a team, demonstrating excellent listening skills, as well as courage and leadership.



We expect that students:

### ACHIEVE

- Take responsibility for their learning behaviour in all lessons.
- Arrive on time to lessons and be ready to learn.
- Bring the appropriate equipment to every lesson.
- Listen and respond with respect to staff and others, following all instructions.
- Work to the best of their ability to exceed their target grades (this includes homework.)

### BELONG

- Be polite, helpful and respectful to others at all times.
- Wear the correct uniform.
- Positively represent Court Fields School within school and to our wider community in school and outside school hours.
- Help to keep the school environment clean, tidy and safe.

### PARTICIPATE

- Attend school and be punctual.
- Actively participate/engage in the learning activities in every lesson.
- Actively participate in tutor, house and school activities.
- Endeavour to participate in an extra-curricular activity.

We use an online system called ClassCharts to award house points, certificates, badges and reward trips for excellent effort and behaviour in all areas of school life. We ensure that our students have a wide range of opportunities to be rewarded for routinely good behaviour, as well as one-off excellent work. Rewards also include canteen queue jump passes, vouchers and trips to places such as the cinema and flip out.

## What Sanctions Are In Place At Court Fields?

Students are expected to behave responsibly and safely at all times. Rewards and encouraging positive behaviour choices are usually much more effective than sanctions.

We do not want to ever be in the situation of having to sanction unacceptable behaviour, but at times this may be necessary. If required, 'detentions' may be given by class teachers, Heads of Faculty, Heads of Year or the Senior Leadership Team, as well as the wider school staff. These will result in time being taken away from students either at break, lunchtimes or after school, and is in place to encourage students to behave in a more acceptable way.

Students with continued or high level behaviour concerns will be supported by a Pastoral Support Plan, and may be required to be placed in 'Withdrawal' for a period (usual ½ or 1 day). In exceptional circumstances a student may be externally withdrawn at our partner school (The Castle School) from 8.30am - 3.30pm or may be suspended for a fixed term. On this occasion the school is required to follow the Local Authority guidelines.

We have simple and clear classroom routines which we expect all students to follow, such as having the full equipment out on their desk in Tutor Time and in every lesson.



The full Behaviour for Learning policy can be found on our website.





# How Does the School Respond to Incidents of Bullying?

Bullying and unkind behaviour are an unfortunate aspect of all parts of society, and no school can say with certainty that there is never any bullying behaviour. What Court Fields School can say with conviction, is that the rare incidents of such behaviour are dealt with quickly and effectively. We also focus on a programme of education so that students recognise unkindness and the impact of their behaviour on others. This has led to our adoption of #BeKind as our motto, and a significant reduction in incidents of friendship fallout, unkindness or bullying.

Bullying is not acceptable and the school encourages all incidents to be reported. Our communication between home and school is very good, and we encourage parents to talk to us about any concerns. Your child's Tutor will be your main point of contact and will be able to respond to any issues that you raise, or liaise with colleagues appropriately.

We have a reporting system called TOOTOOT, or students can report and seek support from our Wellbeing Hub. Please look at the Anti-Bullying policy on the school's website.

There is evidence that a 'whole school approach' (Cambridge Education, 2005) where the whole school community, including the pupils, teachers, support staff, parents and board of governors, are involved in confronting the issue of bullying is the most effective approach to tackling bullying in school. This is why we work with external organisations, such as the Anti-Bullying Alliance

We have been awarded the Diana Wellbeing Award, and the Silver All Together Anti-Bullying Alliance Award in recognition of our work to support students and proactively address bullying.

## 10 Key Principles



ANTI-BULLYING CHARTER  
FOR SCHOOLS



School has committed to the following principles to prevent and respond to bullying.

Our school:

1. **listens** – all pupils and parents and carers are listened to and influence strategies and approaches to prevent, report and respond to incidents of bullying.
2. **includes us all** – all pupils, including those with SEND, are included, valued and participate fully in all aspects of school life.
3. **respects** – all school staff are role models to others within the school in how they treat others.
4. **challenges** – all forms of discriminatory language – including disablist language – is challenged taken seriously
5. **celebrates difference** – difference is actively and visibly celebrated and welcome across the whole school.
6. **understands** – all school staff, pupils and parents and carers understand what bullying is and what it isn't.
7. **believes** – all pupils, including disabled children and those with SEN, and their parents and carers are acknowledged, believed and taken seriously when reporting incidents of bullying.
8. **reports bullying** – all pupils within the school and their parents and carers understand how to report incidents of bullying.
9. **takes action** – we respond quickly to all incidents of bullying. Pupils, including disabled pupils and those with SEN, participate fully in decisions made about them and help to formulate appropriate action to respond to incidents of bullying
10. **has clear policies** – our school's anti-bullying policy reflects these principles and is embedded within other school policies. They are widely and actively promoted to school staff, pupils and their parents and carers.



## How Will I be Informed About My Child's Progress?

Within the Autumn Term, we are scheduled to have a 'Meet the Tutor Evening'. Your child's first Progress Report will then be issued in Term 3. This will check on how well your child has adjusted to Year 7 work and alert staff and tutors to any concerns. In Term 6 you will receive another progress report. We will also hold a Parents' Consultation meeting with subject teachers at the end of Term 3.



## Will Students be Able to Use Computers?

Yes, there are four Information & Communication Technology rooms in use all day, every day, and every subject uses computers part of the time. There are also clusters of computers in other areas of the school, namely English, Humanities, Technology and the Learning Resource Centre. All Year 7 students have one ICT lesson per week. Please refer to the E-safety policy on the school's website.

## Can My Child Have Their Mobile Phone in School?

Following parent feedback over the last 18 months we undertook a successful trial with the Year 7 2022 cohort. We are also mindful of the wide research around the impact of mobile phones on concentration, learning and mental health. In light of this, we have reviewed the policy for mobile phones in school, in partnership with students, staff, and parents/carers.

From September 2023 we moved to no mobile phones in Year 7 & 8. This impacted positively on behaviours at social times, a reduction in online issues and more positive friendships in this Year group. Therefore, this will continue for Year 7, 8 and 9 in September 2024. We understand you may wish your child to have a phone when walking to and from school, which we completely accept. However, any mobile brought in by Year 7, 8 and 9 must be turned off and in the students' bags while on school site. Students bring mobiles to school at their own risk.

## The School Day

<b>8:35am</b>	Warning bell for students to go to Tutor Rooms
<b>8:40am</b>	Register is taken (students who arrive after this time are late)
<b>8:40am</b>	Tutor Time/Assembly
<b>9:10am</b>	Lesson 1
<b>10:10am</b>	Lesson 2
<b>11:10am</b>	Break
<b>11:30am</b>	Lesson 3
<b>12:30pm</b>	Lesson 4
<b>1:30pm</b>	Lunch
<b>2:05pm</b>	Warning bell for students for lesson 5
<b>2:10pm</b>	Lesson 5
<b>3:15pm</b>	End of the school day

## Will My Child be Given Homework?

Homework is set through our ClassCharts online system which can be viewed via the website or on the ClassCharts app. Parents will receive information about homework and all students are given a homework timetable at the beginning of the Autumn Term.

Year 7 students will be expected to spend approximately 1 hour per night on homework. Some subjects issue homework weekly, e.g. English, Science, Maths, French, and other subjects issue it fortnightly.

The Homework Club is available for students to attend Monday to Thursday after school from 3.15 pm to 5.00 pm in the Learning Resource Centre, where staff are there to support students with homework tasks.

## How Can My Child Have Access To A Locker?

There are 500 lockers in the school which can be rented for the year at the cost of £10. Details will be issued to Parents/Carers at the beginning of term when arrangements can be made. Please see further information in the Year 7 Student Details Pack.

## Can My Child Continue or Take Up Music Lessons?

At Court Fields there is a busy Music department and we offer lessons in a variety of instruments. If you would like your child to learn an instrument, please contact Mr C Whiteoak on the school number or by email [cwhiteoak@courtfields.bep.ac](mailto:cwhiteoak@courtfields.bep.ac). Please see further information in the Year 7 Student Details Pack.

## Will There Be Extra-Curricular Clubs?

We have a great variety of clubs students can join at lunch and after school, from Bug Club to Basketball, and Chess Club to Cookery Club. We produce a new timetable each term, please see the sample below. Tutors will support students to choose and participate in clubs to further enrich their learning experience.

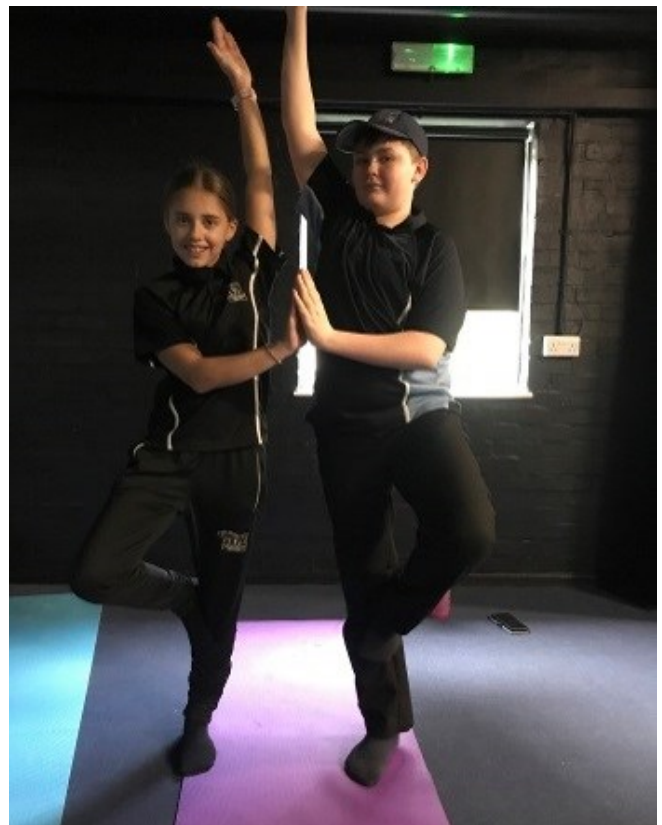


# Sample Extra-Curricular Programme



## Weekly Enrichment Activities Spring 2 Term

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Lunchtime</b> 1:30pm-2pm	<b>Bug Club All Years</b> Mr Etherington in B2  <b>Chess (Y7-10)</b> Miss Murphy in A3  <b>Garden Club</b> Miss Hurford front of C Block	<b>Futsal (Y7-8 )</b> Mr Seaton in Sports Hall  <b>Cars Club All Years</b> Mrs Hutchinson in B1  <b>Choir All Years</b> Mrs Chidgey in Music Room 1:40pm  <b>Origami All Years</b> Mrs Alge in B14	<b>Basketball (7-9)</b> Miss Cridge in Sports Hall	<b>MFL Club -All Years</b> Mr Piper in A2  <b>Fustal (Y9-10)</b> Mr Conway in Sports Hall  <b>Eco Committee for All Years</b> Mrs Taylor in A1  <b>Art Club (Y7-9)</b> Mrs Binmore in C7  <b>Choir (Y7)</b> Mrs Chidgey in Music Room 1:40pm  <b>History Fiction</b> Mrs Mossman in C5	<b>Cipher Club All Years</b> Mrs Ware in B12  <b>Bug Club All Years</b> Mr Etherington in B2  <b>LGBTQIA+ All Years</b> Mrs Dudal and Ms West in A3  <b>Drama Club</b> Miss Robbins in B7
<b>After School</b> 3:25pm-4.25pm	<b>Badminton All Years</b> Ms Greenfield in Sports Hall  <b>Further Maths (Y10)</b> Mrs Hutchinson in B12  <b>Geography Club</b> Miss Burke in C4 3:15-4:15pm	<b>GCSE Art and Photo Support for KS4</b> Mrs Binmore in C8 3:15-4:00pm  <b>Photography (Y9)</b> Mrs Binmore in C8  <b>Girls Football (Y7-9)</b> Miss Cridge in Sports Hall  <b>STEM Club (Y7-9)</b> Miss Mercer in B2/B3  <b>Youth Speaks - Debates (Y7-9)</b> Mrs Bulmer in D3 3:15-4:15pm	<b>GCSE Art and Photo Support for KS4</b> Mrs Binmore in C7  <b>Rugby (Y7-8)</b> Mr Seaton / Mr Conway on Sports Field  <b>Boys Football (Y9)</b> Mr Dudley on Sports Field  <b>Creative Writing for All</b> Ms Evans in E2 3:15-4:00pm  <b>Dance Club</b> Miss Robbins in B7 3:5pm-4:15pm  <b>Netball Club</b> Miss Overington in Sports Hall	<b>Rugby (Y9 -10 )</b> Mr Seaton on Sports Field  <b>Career Master-classes</b> Miss C Hunt 3:15-4:00pm	<b>Yoga (Y10-11)</b> Mrs Brown in Drama Studio 3:15 - 4:15pm  <b>Wider Reading for All Years</b> Miss Dennehy in E2  <b>History Film Club</b> Mrs Mossman in C3



## Who Do I Contact at School if I Have A Problem?

Sometimes, during your child's 5 years with us, you may have questions, comments, compliments or concerns. If and when that happens, we want you to be able to contact the right person, so that we can respond effectively.

If we have done something right, or you have positive feedback for us, please let us know! It's always lovely to be able to pass on positive comments to our team. You can use our school email, Facebook or simply call our Reception.

If your query/contact relates to your child's attendance please contact our Attendance Team using the [attendance@courtfields.bep.ac](mailto:attendance@courtfields.bep.ac) email, or to advise us of your child's absence on school days please call the Absence Line on 01823 664201.

For general day-to-day queries, **your first point of contact is your child's Tutor via their school email.** We have a 48 working hour response time and they will contact you as quickly as possible. Please do bear in mind that all our Tutors have a full timetable, so they may well not be able to respond to you during the school day. In Year 7 every student will be given a planner, which is also an effective communication tools should you require to get a message to the tutor or subject teacher.

If your question relates to a specific subject, please contact your child's subject teacher directly by email, or using the main school email.

If you are not satisfied with the response you have received from your child's Tutor/Subject Teacher, or if you have not had a response, please contact either the Head of Year or Head of Faculty.

We encourage parents to let us know should a problem arise. We will do the same, so we all work together to support your child. We encourage a culture of open communication and want parents/carers to talk to us when we do things right, if we can do something better, or if you want to share good news with us.

Our Parent Bulletin is published weekly on our website with news and information to keep you updated. We have Facebook, Instagram and Twitter pages to celebrate key successes and share information, and we would encourage you to follow us on social media.

Please do keep in touch, especially if something at home might impact on your child in school. The more we know, the more we can help.





## Useful Contact Information

**Telephone number:** 01823 664201  
**E-mail address:** [schooloffice@courtfields.bep.ac](mailto:schooloffice@courtfields.bep.ac)  
**Website:** [www.courtfields.net](http://www.courtfields.net)

Under the parent tab links can be found for most frequently asked questions and logins to ClassCharts for rewards and homework.

**Facebook:** @CourtfieldsSchool, @TransitionCourtFields  
**School Address:** Court Fields School, Mantle Street, Wellington, TA21 8SW

## What Equipment Will My Child Need For Court Fields?

We encourage students to be well organised and independent, so that they are prepared for the world of work.

Students are to attend Court Fields in school uniform, and should be prepared for learning. This means that they must bring to school (and have on their desk each Tutor Time and lesson):

### **A pencil case containing:**

- at least two black or blue ball point pens (students can use a fountain pen if they wish)
- at least one green pen
- several HB pencils with a sharpener or one of the click down pencils with leads in
- a 30 cm ruler
- an eraser
- a selection of crayons and/or felt tip pens/highlighters
- a protractor (a full circular is best)

### **Maths and Science Equipment**

- a calculator that can do fractions (the school will sell these to all new students because teachers often prefer it if all the children have the same type so that they can teach them how to use it together)

### **School Bag**

Students will need a bag to carry their books and kit in. It is a good idea to have one to carry on their back with shoulder straps. Make sure your child carries it with both straps as children can hurt their backs if the bag is carried over one shoulder only over a long period of time. Handbags and mini cross-body bags are not appropriate as a school bag.

***Please remember that all equipment, including the bag, should have your child's name clearly written on it***





## How Can My Child Travel To School?

The majority of our students walk to school. We encourage this, as we have limited space for parents to drop off children outside the gate.

Students may travel to school on a bike which may be checked by the member of staff on duty. Students have to supply their own robust lock for their bike and are expected to wear a helmet and appropriate visible/fluorescent clothing.

Please ensure that you remind your child that, in line with the Highway Code, students should not cycle on the pavement.



## What Is The Routine At Lunchtime?

Students may either buy food from the canteen or a packed meal may be brought to school. We have allocated areas for the students to socialise at lunch and break, and Year 7 have a dedicated area near E Block, which allows them to get to know each other and feel comfortable and supported on our larger school site.

All students are responsible for the cleanliness of the site and are expected not to leave litter. Students are not permitted to go home.

We have a cashless catering system where students can top up their accounts in school as well online. Information will be given in the welcome packs.

## What Is The School Uniform At Court Fields?

Court Fields School expects a high standard of personal appearance from all students. Appropriate smart dress instils confidence and pride, demonstrating respect for the values that we uphold and preparing students for life in the workplace.

The school has a uniform policy with clear expectations, which ensures that students are fully focused on learning as opposed to fashion or trends. The policy also contributes to ensuring students' safety by making them clearly identifiable and distinct on their journey to and from the school, onsite and on school visits/trips.

If a student arrives at school in non-uniform clothing we will contact parents/carers and students may expect to be sent home to get changed or 'borrow' suitable uniform temporarily from student services. Staff should not be distracted from our main purpose of teaching and learning by having to deal with students who do not wear the correct school uniform.

*All uniform is available from South West Schoolwear, formerly Taunton Uniforms. This can be purchased online at [www.swschoolwear.co.uk](http://www.swschoolwear.co.uk) or at their shop in Taunton. They are also available to call **01823 278080** or email [taunton@swschoolwear.co.uk](mailto:taunton@swschoolwear.co.uk). Blazers, jumpers and ties are also available from [www.trutexdirect.com](http://www.trutexdirect.com) – Court Fields page.*

Our school uniform provides students with many positive advantages through:

- Ensuring a focus on learning
- Creating an atmosphere of unity
- Encouraging pride in personal appearance
- Providing a cost-effective set of clothing for school use.
- Promoting safety, particularly through making it easier to identify strangers
- Diminishing the social exclusion of students based on what they are wearing
- Increasing self-esteem and reducing peer pressure
- Ensuring that our students are seen as ambassadors for the school in the local community





## UNIFORM

**Black Blazer** with Court Fields School emblem. Year 11 only may wear a plain black jumper (no logo other than school logo) instead of a blazer. This can be a round or 'V' neck knitted jumper (no sweatshirts).

**White traditional shirt** - not a polo or sports shirt – (a plain, white T-shirt may be worn under the shirt). Shirts must be tucked in.

### **School clip-on tie in the appropriate house colour**

**Black trousers.** No faded trousers, chinos, denim or denim look, jeans, joggers, jeggings or leggings should be worn. Black knee-length formal tailored shorts are permitted in the summer term.

**Black skirt.** We only allow a knee length drop pleated skirt available from Southwest Schoolwear/M&S/New Look and Asda. No other skirts are acceptable. If students do not have, or do not wish to wear the school skirt, then they are able to wear trousers, or tailored shorts in the Summer Term.

**Plain black socks or plain black tights.** White, coloured or socks with very obvious logos are not allowed

**Black jumper with Court Fields School emblem** to be worn under the blazer (optional).

**Black, plain belt.** This should have a standard buckle with no extreme designs (optional).

**Plain black leather/synthetic/leather-look shoes.** Must be practical and able to be polished. No material/ canvas/ suede Vans-style shoes or trainers, Converse, 'dolly' shoes, heeled shoes other than a low heel, or boots are allowed. Patent black shoes are acceptable.

**Outdoor coats** – A plain weather-proof coat. Students are encouraged to wear fluorescent clothing if cycling or walking to school. Multi-coloured coats, denim coats or jackets, leather coats or jackets, coats with inappropriate badges or slogans, tracksuit tops, hoodies, zipped hoodies or sweatshirts are not to be worn.

**Jewellery** – Students who have their ears pierced may wear one pair of small stud earrings only (this can be in the lobe or top of the ear).

Bars, hoops, or earrings other than small studs are not allowed. Facial or body piercings including nose studs or plastic retainers are not allowed. Students may wear one discreet necklace, bracelet and one ring per hand. Jewellery of any sort must be removed during PE.

Students are advised, if they wish to have a piercing, to do this at the start of the Summer Holiday, so that it may be removed for school or PE as required once term starts.





**Make-up** – Should be natural looking and appropriate to a school/work setting. No long or false nails are allowed. Nail varnish must be clear or of a pale, natural colour.

**Hair** – Should be well groomed and tidy. Beads in the hair are unacceptable. Hair dyed in unnatural colours is also unacceptable. Extremes of hairstyle, including shaved patterns are not permitted. Students must be reasonably clean-shaven.

**Appropriate school bag** – of a size suitable for books/equipment and design appropriate for school (not handbags or mini cross-body bags).

On any occasion, including non-uniform days, students may be asked to modify their uniform on grounds of Health & Safety or if they are affecting the learning of others.

We regularly review our school uniform to ensure that it is as cost-effective as possible, and we limit the compulsory 'branded' items that are required. Support may be available for families suffering financial hardship. Please contact your child's Head of Year if this is the case.

Please note that if a shop sells articles of clothing/trainers in its school section this may not mean that those items comply with our school uniform policy. If you have a question regarding uniform or your child is considering a change to their hairstyle or a piercing, please contact your child's Tutor/Head of Year for guidance.

## PHYSICAL EDUCATION KIT

**Court Fields new-style sports top, black shorts or black sports leggings** (black tracksuit bottoms are optional), **black football socks (for football/rugby/hockey), black sports socks, trainers** (these should be sports trainers, any shoes worn as 'school shoes' are not appropriate for PE)

**Shin pads and football boots** are compulsory for hockey and football. Football socks must be worn with shin pads. It is compulsory that students bring a well-fitting **mouth guard for rugby and hockey**. They will not be able to take part in these sports without this equipment.

**Court Fields PE Hoody, Rain Jacket, Games Shirt or Half-Zip Sports Top** (optional for all outdoor sports, especially in the Autumn, Winter and Spring, but compulsory when playing in Rugby fixtures).

PE is a legal part of students' education and PE kit is vital. Any student not arriving in PE kit will have to borrow kit. Students who have a note to excuse them from PE must still change into their kit to play a supporting role in the lesson (unless extenuating circumstances). This is especially important in inclement weather.



Items such as hoodies will be confiscated and only returned at the end of school hours. Repeat confiscations will result in further action from the student's Head of Year.

It is recommended that all items should be clearly labelled with the student's name. Please note that if a shop sells clothing/trainers in its school section this may not mean that those items comply with our school uniform policy.

If you have a question regarding uniform or your child is considering a change to their hairstyle or a piercing, please contact your child's Tutor/Head of Year for guidance. Students who do not adhere to our uniform policy may be asked to return home to change, isolated or otherwise sanctioned until such time as they conform accordingly.

This is in line with advice to Headteachers provided by the Department for Education.

## VALUABLES

Court Fields School will not accept liability for any claim arising from theft, accidental loss or damage to personal effects, belongings or clothing whilst at the school. All personal items should be clearly marked with student's name.

## SANCTIONS

All students are expected to appropriately wear the full school uniform during their school day and when travelling to/from school.

Low level issues such as having an untucked shirt, sleeves rolled up or blazer/tie on person but not worn will receive a warning and the uniform should be immediately corrected – repeat offenders and all other uniform issues may receive one of the sanctions below depending upon the issue:

- S1, including Teacher detention up to 10 minutes.
- S2, including School detention of 20 minutes.
- S3, including detention of 1 hour.

The student's Tutor will contact home to inform parents/carers of the issue and request it is resolved; this may involve the student going home to rectify the issue if we have parental consent, or using items from the school uniform stock.



## What Is The Elevate Programme?

Students who are in receipt of Pupil Premium funding form part of our Elevate group. The Government allocates Pupil Premium funding to all schools in England to help address a gap in the average progress and attainment between Pupil Premium students and their peers. The Pupil Premium is a fund which comes directly into school from the government to help pupils of all abilities perform better, and close this gap. Funding is targeted at students who have received free school meals at any time in the last 6 years; been continuously looked after for at least 6 months; been adopted from care and children who have one or more parents in the British Armed Forces.

Every school in England has to legally develop and publish a review of Pupil Premium spending each year, and plans for the current year. This is on our website. Each term we will be undertaking a review of this document to ensure that the initiatives and interventions in place are having impact, and our plans for the term to come reflect what works for our students.

The Elevate Programme identifies students who may benefit from support, additional opportunities, or simply a key member of staff to provide mentoring. It could relate to students who are exceeding their targets, as well as those who have the potential to make greater progress than they currently are. It helps to support students of all abilities through timetabled sessions, small group tutor periods, workshops and 1:1 mentoring. Student progress across all subjects will be specifically monitored by their Tutor, in the role of Elevate Champions, alongside their Head of Year. In targeted support sessions they will evaluate your child's progress, agree specific targets and focussed interventions to help their academic and pastoral development.

The Elevate group will receive focused preparation for specific assessments and take part in Elevate events, such as subject workshops and revision sessions. They will also take part in careers events to allow them to identify future pathways and develop their aspirations. At the end of each year the Elevate students will come together to share their experiences and celebrate their successes. A selection of students in each Year group will be chosen to be Elevate Ambassadors. They will represent Court Fields School on visits to other local and national schools, to take part in the further development of the Elevate Programme.

*Those students who are in receipt of FSM will be able to apply for funding support towards trips, visits and equipment. More information on Pupil Premium is available on our website.*





## If My Child Or I Have A Worry, Or Safeguarding Concern, Who Can We Contact?

At Court Fields we recognise that keeping our students safe and promoting their well-being is of paramount importance and it scaffolds all we do as a school.

Safeguarding includes issues as diverse as anti-bullying, photos of students, first aid, internet safety and healthy eating.

We keep our school site safe and undergo regular maintenance checks and risk assessments for activities both on and off the school site.

Our curriculum includes opportunities for students to become equipped with the skills they need to live healthy lives and to develop appropriate attitudes to the responsibilities of adult life. These skills are delivered through our assembly programme, PSHCE and tutorial scheme as well as role modelled through the school staff on a daily basis.

We recognise that high self-esteem, confidence, supportive friends and clear lines of communication with a trusted adult help all of our students. We therefore aim to maintain an ethos where our students feel safe and are encouraged to talk and are listened to. Students know that there are adults in the school who they can approach if they are worried or are in difficulty, and all our staff, both teaching and support staff, have up to date safeguarding training.

We have a wide range of support to safeguard students:

- Regular updates to students, posters/screens around school to direct students to avenues of support for different needs.
- Our school nurse is available to discuss medical issues.
- Specialist staff can give careers advice and we have access to trained counsellors and Parent Family Support Advisors.
- The Attendance Officer and Pastoral Support Assistant monitor the safety of children through checking they are in school.
- All of this is underpinned by the Form Tutors and Heads of Year.

Part of our duty as adults is to protect young people from abuse. We have a designated Child Protection Team that liaises with outside agencies and families in such situations.

Our Personal Development Programme (which includes Tutor Time, Assemblies, Personal, Social, Health & Citizenship Education, plus additional enrichment activities) ensures that our students are provided with a curriculum that supports their safe, happy, healthy development into adulthood.

Further details can be found by reading our Safeguarding Policy and resources on our website.





**Mrs Westwood**  
Lead Designated  
Safeguarding  
Officer

**Mr Canham**



**Mrs McCarthy**



**Mr Whelan**



Deputy Designated  
Safeguarding Officers

# Safeguarding Team



**Mrs Hartnell**  
Safeguarding  
Officer



**Mrs Lowe**  
Safeguarding  
Officer



Safeguarding Officers

**Mrs Lowe**



**Mrs Thome**  
Safeguarding  
Governor

**Mrs Matthews**  
SLT Designated  
Safeguarding Officer



## And Finally...

We are thrilled that your child will be joining our Court Fields Community. We are very proud of the improvements in our school over the last four years, and are committed to ensuring that your child has the best opportunities from their local school.

Your support and involvement in your child's education is vital. We look forward to working together to ensure that your child is successful academically, develops as a kind and resilient young person, and has high standards of work and behaviour.

This will ensure that they achieve their ambitions, and leave us in five years' time ready for a fantastic future.

Thank you in advance for your support.

See you next term for our fantastic Transition Programme!




Mrs Matthews, Mrs Westwood, Mr Seaton and the Court Fields Team





**Achieve.  
Belong.  
Participate.**

 @courfieldsschool

 @CourtFieldsSch

 CourtFieldsSchool

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